

## Key facts

The Cologne City Library offers comprehensive services and a collection of over 800,000 items including books, DVDs, CDs, audio books, newspapers, magazines, games, electronic media and online databases.

## Library card

A valid library card is needed to check-out items. You can register for a card at the Central and branch libraries. Please bring the required documentation with you. By signing your library card, you agree to our terms of use and schedule of fees.

## Types of membership and fees

- **One year** **38.00 euros (12 months)**
- **Permanent membership** (automatic renewal every year) **38.00 euros (13 months)**
- **Short-term membership**  
**20.00 euros (6 months)**  
**13.00 euros (3 months)**

Documentation needed: Personalausweis (valid photo ID) or passport with a certificate of residency.

- **Membership for children and young adults under 18 free of charge!**  
Documentation needed: Personalausweis (valid photo ID) or passport with a certificate of residency of the parent and a registration form signed by the parent or guardian.

- **Reduced membership fee for students and apprentices over 18:**  
**28.00 euros (12 months)**  
**15.00 euros (6 months)**

- **Discounted membership fee for Köln-Pass (Cologne Pass) holders:**  
**13.00 euros (12 months)**  
**7.00 euros (6 months)**

Documentation needed: Personalausweis (valid photo ID) or passport with a certificate of residency and Köln-Pass (Cologne Pass)

- **Corporate membership** **182.00 euros (12 months)**  
Please call for details at 0221/ 221-23939.

## Loan periods

- **4 weeks:** books, media combinations, CD-ROMS, learning aids, printed music and maps.
- **2 weeks:** DVDs, CDs, magazines, games, Bestseller books

(Electronic media have different lending periods).

## Special fees

- Reserving an item	1.00 euro
- Bestseller service, per book	2.00 euros
- Inter-library loan, per order	2.50 euros
- Checking out without a library card	1.00 euro
- Replacement library card	3.50 euros

## Renewals

Items can be renewed up to two times, as long as there is no wait list.

- in person at the Central Library, branch libraries and the bookmobile.
- on the internet at: <https://katalog.stbib-koeln.de>
- by telephone at: 0221/221-23939
- by email: [kundenservice@stbib-koeln.de](mailto:kundenservice@stbib-koeln.de)
- by fax: 0221-221-23790
- by mail: Kundenservice der Stadtbibliothek Köln  
Josef-Haubrich-Hof 1, 50676 Köln

## Overdue charges

- Exceeding the lending period results in overdue charges of 1.00 euro per item per week or partial week.
- After 11 weeks overdue, an additional 25.00 euros per item is charged.
- Mailed overdue notices incur a charge of 1.00 euro for the first overdue notice and 1.20 euros for the second overdue notice.  
There is no charge for email notification of overdue charges.
- The Bestseller service has additional late fees.

## Condition, damage and returns

Please ensure that items are complete before check-out. Have any damages verified by staff. There is no entitlement for reimbursement, as we offer no guarantee for the quality of the items.

## Change of address, lost card, use of card

Library cards are non-transferable. Please report a lost card immediately to have it blocked. Please report a change of address.

For more information: [www.stbib-koeln.de](http://www.stbib-koeln.de)