## Visitor Information on the Closure

By order of the crisis management team of the City of Cologne, the Public Library is closed from Saturday, 14 March 2020 through 19 April 2020. This includes cancellation of all Library programming and events. These measures were undertaken to prevent the spread of the corona virus.

## **Borrowing and Returning Items**

Borrowing and Returning is not possible during the closure. Borrowed items do not have to be returned during this time and all loan periods are automatically extended. The items will need to be returned within four weeks after reopening. No late fees will be charged for items that are currently checked out during the closure and four weeks thereafter. This also applies to items that are reserved by other library patrons. Please do not send any library items by mail.

## **Reserved Items**

Items that are on reserve will remain so. Reserved items for which you have already received notification cannot be checked out until after reopening. Reservation fees for these items will be waived. All unfilled reserves will be normally processed and you will receive notification for pickup after the Library has reopened.

## **Membership Renewal**

Library cards that are set to expire during the closure will be automatically renewed until the reopening. If your card is blocked for other reasons or if you have any other questions, please do not hesitate to contact us. You can reach us during the closure by e-mail or via the contact form on our website.